

ऑनलाइन आवेदन जमा करने का निर्देश

1. आवेदक योजना के विवरण के लिए SIRO दिशानिर्देश <https://dsir.gov.in/#files/12plan/bird-crf/siro.html> पर देख सकते हैं।
2. ऑनलाइन आवेदन के लिए, आवेदकों को सलाह दी जाती है कि वे आवश्यक जानकारी और दस्तावेजों को अपलोड करने के लिए पहले से तैयार रखें। तैयारी संदर्भ के लिए इस दस्तावेज के नीचे आवेदनों के फॉर्म फ़िल्ड का उल्लेख किया गया है।
3. आवेदन प्रस्तुत करने के लिए, आवेदक को <https://serviceonline.gov.in/dbt> पर सर्विस प्लस पोर्टल पर ले जाया जाएगा ।
4. आवेदक को पहले सर्विस प्लस पोर्टल पर योजनाओं तक पहुंचने के लिए पंजीकरण करना होगा।
5. SIRO योजना के लिए आवेदकों को संगठन के नाम पर पंजीकरण कराना आवश्यक है। आवेदक संगठन का नाम विशेषतः मूल कानूनी इकाई होना चाहिए एवं कानूनी इकाई के तहत संचालित सभी संस्थानों की अनुसंधान उपलब्धियों की जानकारी आवेदन में सम्मिलित होनी चाहिए । इस प्रकार मूल कानूनी इकाई को दी गयी मान्यता उसके अंतर्गत सभी इकाइयों के लिए मान्य है।
6. पंजीकरण के बाद, आवेदक संगठन पंजीकृत लॉगिन क्रेडेंशियल के साथ लॉग इन कर सकता है।
7. लॉग इन करने के बाद Apply for Services --> View all Available services --> SIRO के माध्यम से SIRO योजना तक पहुंचा जा सकता है। (त्वरित पहुंच के लिए SIRO खोजें/ search)
8. जमा करने के बाद, आवेदक संगठन को एक पावती रसीद प्राप्त होगी जहां उसके पास आवेदन संदर्भ संख्या अर्थात Application Reference Number (App Ref No.). प्राप्त होगी।
9. आवेदक आवेदन की स्थिति की जांच इस प्रकार कर सकता है: Login --> View Application status --> Track Application status -->App Ref No. --> Get Data.
10. यह सलाह दी जाती है कि फॉर्म भरते समय DRAFT पर क्लिक करके डेटा को सहेजते अर्थात save करते रहें।
11. एक बार जब आवेदन यह ड्राफ्ट में सेव हो जाता है, तो आवेदक को एक पॉप-अप नोटिफिकेशन ऐप रेफरी नंबर अर्थात App Ref No मिलेगा।
12. इस ऐप रेफरी नंबर / App Ref No का उपयोग ड्राफ्ट आवेदन को आगे ट्रैक करने के लिए किया जाएगा: View status of Application --> View Incomplete Application.
13. आवेदक पंजीकरण के बाद प्रोफाइल का प्रबंधन कर सकते हैं जैसे आवेदक का नाम इत्यादि ।
14. आवेदक को सभी आवश्यक फ़िल्ड भरने और सभी प्रासंगिक दस्तावेज अपलोड करने की आवश्यकता है।
15. आवेदकों को सलाह दी जाती है कि वे धैर्य बनाए रखें क्योंकि कई मौकों पर ड्राफ्ट सेविंग /सबमिशन में थोड़ा समय लग सकता है।

16. उचित प्रविष्टि के लिए स्वतः भरण फ़ील्ड अर्थात auto-fill fields को क्लिक करना होगा।
17. ऑनलाइन आवेदनों के सभी अनुलग्नक केवल .pdf फ़ाइल स्वरूप में होने चाहिए।
18. डीएसआईआर (DSIR) किसी भी स्तर पर आवेदन को सरसरी तौर पर अस्वीकार करने का अधिकार सुरक्षित रखता है, अगर यह आश्वस्त हो जाता है कि आवेदन ठीक से नहीं भरा गया है या संबंधित जानकारी प्रदान नहीं की गई है।
19. SIRO के तहत ऑनलाइन प्रस्तावों को जमा करने के संबंध में किसी भी प्रश्न के लिए, कृपया इस पते पर लिखें: query-siro@gov.in
20. आवेदनों के प्रपत्र फ़ील्ड नीचे संलग्न हैं।

Government of India
Ministry of Science and Technology
Department of Scientific and Industrial Research
Technology Bhavan, New Mehrauli Road New Delhi - 110 016

Scientific And Industrial Research Organization - SIRO

1.

1. Application is for

(a) Fresh Recognition



2. Name and address of the Organization

2. Name, Address and Permanent Account Number (PAN) of the Organization *

2.1 Name of Organization *

2.2 Organization Type *

Please Select



Whether Government Organization/Institute ? *

NO



PAN number *

Upload copy of PAN *

Additional doc

Choose File

No file chosen

Darpan Id

Upload copy of Registration (Darpan Id)

Additional doc

Choose File

No file chosen

Upload family tree of Legal Entity *

Additional doc

Choose File

No file chosen

2.3 Registered Office *

Address Line 1 *

Address Line 2

Address Line 3

Country *

Please Select 

State *

Please Select 

District

Please Select 

Postal / Zip Code *

E-Mail *

Mobile Number *

Correspondence address same as Registered Office address ? Same

2.4 Address for correspondence *

Address Line 1 *

Address Line 2

Address Line 3

Country *

Please Select 

State *

Please Select 

District

Please Select 

Postal / Zip Code *

E-Mail *

Mobile Number *

2.5 List of independent Institutions under the organization (e.g. different colleges under educational Society/Trust etc.)

S.No Name of Institution Place

<input type="text"/>	<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>	<input type="text"/>
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3. Information about R and D Center(s)

3.1 SIRO R&D Center(s)

S.No SIRO R&D Center

<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>
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3.2 Name of the officer-in-charge of the Laboratory/ R&D Center(s) *

3.3 Designation of the officer-in-charge of the Laboratory/ R&D Center(s) *

3.4 Address of the officer-in-charge of the Laboratory/ R&D Center(s) *

Address Line 1 *

Address Line 2

Address Line 3

Country *

Please Select 

State *

Please Select 

District

Please Select 

Postal / Zip Code *

E-Mail *

Mobile Number *

4. Legal status of the organization

4. Legal status of the organization and Date of Registration

Legal Status *

Please Select 

Organization Name of the Legal entity *

Date of Registration *



Registration Documents * 

Additional doc

Choose File No file chosen

MOA, AOA / Trust Deed etc * ?

Additional doc

Choose File No file chosen

Annual Reports of last 3 years * ?

Additional doc

Choose File No file chosen

5. Research Undertaken

5.1 Objectives of Research being taken *

5.2 Whether objective of undertaking of research specified in MOA/AA/Trust deed ? *

Please Select ▼

6. Source of income details

6.1 Sources of income of the organization *

6.2 List of 10 major donors along with the donation amount in lakhs * ?

S.No *	Donor Name *	Donation Amount (in Lakhs) *	Purpose *
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<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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6.3 Have Your Organizations received Foreign Contributions ? *

YES ▼

6.3.1 Details of Sources *

6.3.2 Upload Copy of Registration Certificate by the Ministry of Home Affairs under Foreign Contributions Regulation Act * ?

Additional doc

Choose File No file chosen

6.4 Are you notified by the CBDT under 35(l)(ii)/35(l)(iii) ? *

YES ▼

Upload the copy * ?

Additional doc

Choose File No file chosen

6.5 Upload other approvals like 80(G) of IT Act / section 3, 2(f), 12(B) of UGC Act / University Affiliation Letter / University approval as Research Centre, ethical and any other applicable approval(s)

S.No	Other Approvals - Details
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<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>
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Upload above mentioned Approvals [?](#)

Additional doc

Choose File No file chosen

7. Income and Expenditure

7.1 Are you maintaining separate accounts for scientific research ? *

Please Select ▼

7.2 Details of income and expenditure incurred on research and development during the last 3 years *

YEAR - 1 *

Ple ▼

Income *

Income (in Lakhs) *

	Grants *	Donations *	Project(s) related *	Foreign Contribution *	Testing *	Others *	Total Income (in Lakhs) *
For R&D Activi							
For Non R&D /							
Total Income							

Expenditure *

Expenditure (in Lakhs) *

	Revenue expenditure other than salaries *	Capital *	Salaries *	Others *	Total Expenditure (in Lakhs) *	Percentage Expenditure
For R&D Activi						
For Non R&D /						
Total Expendit						

Upload relevant page from Account statement / Balance sheet of Legal entity (and Institution if so) * [?](#)

Additional doc

Choose File No file chosen

Upload IT Returns * [?](#)

Additional doc

Choose File No file chosen

YEAR - 2 *

Please ⌵ ▼

Expenditure *

Expenditure (in Lakhs) *

	Capital *	Revenue expenditure other than salaries *	Salaries *	Others *	Total Expenditure (in Lakhs) *	Percentage Expenditure
For R&D Activi	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
For Non R&D /	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total Expendit	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Upload relevant page from Account statement / Balance sheet of Legal entity (and Institution if so) * ?

Additional doc

Choose File No file chosen

Upload IT Returns * ?

Additional doc

Choose File No file chosen

8. Investments Clause (Investments should be strictly in accordance with the provisions contained in the I.T. Act. 1961/2017)

8.1 Date as of which following information is provided

8.2 Is investment clause as per section 11(5) of IT Act ? If YES , please specify *

Please Select ▼

Details (Amount in Lakhs)

Fixed deposits with scheduled banks	Fixed deposits with companies	In Securities	In shares , debentures	Cash in Hand	Others
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<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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9

9. Whether accounts of the Organization are audited ? *

Please Select ▼

10. R and D facilities available for Research

10.1 Land, building and area earmarked for R&D Activities *

Total Land & Building area for R&D *

Total Land & Building Area Total Land area (in acres) * Total Built up area (in Sq. m) *

Total Land & Building area:

Total Land & Building area:

Details of upto 20 Major R&D Equipments *

S.No * Equipment Type * Name of Particulars * Year of Purchase * Cost of Equipment (Rs in Lakhs) *

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Total worth of all R&D equipments (in Lakhs) *

Upload full list of all R&D equipments *

Additional doc

Choose File No file chosen

11. Managing Committee

11. Composition of Managing Board/Governing Board/Managing Committee *

S.No * Name * Profession / Occupation * Designation * Official Address * E-Mail * Mobile Number *

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Whether there is a separate governing body ? *

Please Select

Composition of Governing Body [?](#)

S.No	Name	Profession / Occupation	Designation	Official Address	E-Mail	Mobile Number
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

12. Research Advisory Board

12. Composition of Research Advisory Board (Furnish copies of letters of acceptance) * [?](#)

S.No *	Name *	Designation *	Internal/ External *	Organisation *	Official Address *	E-Mail *	Mobile Number *	Letter of Acceptance *
<input type="text"/>	<input type="text"/>	<input type="text"/>	Plē <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	F <input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	Plē <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	F <input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	Plē <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	F <input type="text"/>

Upload Letter(s) of Acceptance * [?](#)

Additional doc

Choose File No file chosen

13. Staff engaged in Research

Staff engaged in research *

Qualification	Full - Time *	Part - Time *	Total *
PhD (R&D)	<input type="text"/>	<input type="text"/>	<input type="text"/>
ME/M.Tech	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other PG(s)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other Staff	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total (R&D)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Non R&D	<input type="text"/>	<input type="text"/>	<input type="text"/>
Grand Total	<input type="text"/>	<input type="text"/>	<input type="text"/>

14. Areas of Research

14. Areas of Research Undertaken *


15. Past Research Programmes

Total number of Research programmes completed in last 3 years *

Details of upto 10 best past (completed) research programmes (in last three years) *

S.No	Title and Scope of Project	Sponsoring Agency if any	Project Leader	Year in which Started *	Year of Completion *	Duration in months	Capital (in Lakhs) *	Recurring (in Lakhs) *	Total (in Lakhs) *	Foreign Exchange (in INR)	Remarks
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<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Upload complete list of Research programmes completed in last 3 years and any other details * 

Additional doc

Choose File No file chosen

16. On-going Research Programmes

Total number of ongoing research programmes *

Details of upto 10 best on-going research programmes *

S.No *	Title and Scope of Project *	Sponsoring Agency if any *	Project Leader *	Year in which Started *	Duration in months *	Capital (in Lakhs) *	Recurring (in Lakhs) *	Total (in Lakhs) *	Foreign Exchange (in INR)	Remarks
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<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Upload complete list of ongoing research programmes and any other details * [?](#)

Additional doc

Choose File No file chosen

17. Scientific Research Achievements

17.1.1 Research Papers & Articles *

S.No *	Year *	No. of Research Papers/Articles etc. *
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<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Upload year-wise lists * [?](#)

Additional doc

Choose File No file chosen

17.1.2 Bibliographic Details of 10 Best Publications made during last 3 years *

S.No *	Details *
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<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Upload full reprints of above 10 publications * [?](#)

Additional doc

Choose File No file chosen

17.2.1 Books/Book-Chapters etc

S.No Year Number of Books/Book-Chapters etc.

<input type="text"/>	<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>	<input type="text"/>
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Upload year-wise lists [?](#)

Additional doc

Choose File No file chosen

17.2.2 (Books/Book-Chapters etc) Details upto 10 best publications made during last 3 years.

S.No Books/Book-Chapters etc. Details

<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>
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Upload best publications [?](#)

Additional doc

Choose File No file chosen

17.3. New products/processes/methods/techniques developed

17.3. New products/processes/methods/techniques developed (10 Best)

S.No Details

<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>
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Upload complete List [?](#)

Additional doc

Choose File No file chosen

17.4. Improvements in existing products/processes/methods/techniques

17.4. Improvements in existing products/processes/methods/techniques (10 Best)

S.No Details

<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>
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Upload complete List [?](#)

Additional doc

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17.5. Societal outcome of the R&D activities undertaken

17.5. Societal outcome of the R&D activities undertaken

S.No Details

<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Upload complete List [?](#)

Additional doc

Choose File No file chosen

17.6. Import substitution (Give estimate of foreign exchange saved or likely to be saved per annum)

17.6. Import substitution (Give estimate of foreign exchange saved or likely to be saved per annum)

S.No Details

<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Upload complete List [?](#)

Additional doc

Choose File No file chosen

17.7. Linkages with industry-projects carried out on their behalf (Give details)

17.7. Details

S. No Name of Industry Details

S. No	Name of Industry	Details
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Upload complete List [?](#)

Additional doc

Choose File No file chosen

17.8. Indicate particulars of patents filed/granted, if any

17.8.1. Patent Details *

Total number of Patents filed * Total number of Patents granted *

<input type="text"/>	<input type="text"/>
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17.8.2. Indicate particulars of patents filed/granted, if any

S.No	Year	Application Number	Details	Status
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	F <input type="button" value="v"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	F <input type="button" value="v"/>

Upload complete List of Patents [?](#)

Additional doc

Choose File No file chosen

17.9. Whether products/processes/methods/techniques mentioned in (17.1) and (17.2) above have been commercialized or implemented ? [?](#)

Please Select

17.9. Details

S.No Implementing/Commercial Agency Details

<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

17.10. Collaborations/ Awards and Recognitions (Both National and International Awards)

a. Total number of National awards

17.10.1. National Awards (10 Best)

S.No National Award Details (important 10)

<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Upload complete list [?](#)

Additional doc

Choose File No file chosen

b. Total number of International awards

17.10.2. International Awards (10 Best)

S.No International Award Details (important 10)

Upload complete list [?](#)

Additional doc

Choose File No file chosen

18. Future Research Programmes

Total number of research programmes planned to be undertaken during the next 3 years *

. Details of upto 10 best research programmes planned to be undertaken during the next 3 years *

S.No	Title and scope of project	Sponsoring Agency if any	Project leader	Proposed start	Duration in months	Capital (in lakhs)	Recurring (in lakhs)	Total (in lakhs)	Foreign Exchange (in INR)	Remarks	Specified equipment to be purchased	Specialized material
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Upload complete list of research programmes planned to be undertaken during the next 3 years and any other details * [?](#)

Additional doc

Choose File No file chosen

19. Details of Seminars , Conferences , Workshops , Training Courses conducted during the last 3 years

Details

S.No	Year	Number of Seminars , Conferences , Workshops , Training Courses conducted during the last 3 years
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Details of Seminars , Conferences , Workshops , Training Courses conducted during the last 3 years

S.No Details (10 most important)

<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>
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Upload year- wise lists [?](#)

Additional doc

Choose File No file chosen

20. PPT, Video and Any other Information(s)

Upload PPT about the Organization and R and D facilities * [?](#)

Additional doc

Choose File No file chosen

Paste URL link to access walk-in video of the Organization and R and D facilities *

Any other Information Details(s)

Upload the relevant document(s) [?](#)

Additional doc

Choose File No file chosen

Declaration

I hereby certify to the best of my knowledge and belief that all the particulars furnished above are correct and complete. I agree to comply with the terms and conditions of the recognition as laid down by the Department of Scientific and Industrial Research, Ministry of Science and Technology, New Delhi and violation of the same may lead to de-recognition automatically. *

I Agree

Signature (To be signed by M.D./Chief Functionary / Head of the organization) * [?](#)

Choose File No file chosen



Name

Signatory *

Please Select ▼

Designation

Address Line 1 *

Address Line 2

Address Line 3

Country *

State *

District

Postal / Zip Code *

E-Mail *

Mobile Number *

Additional Details

Apply to the Office *

Word verification



Please enter the characters shown above

 Draft

 Submit

 Close

 Reset