

F. No. H-12019/05/2013-Estt.  
Government of India  
Ministry of Science & Technology  
Department of Scientific & Industrial Research

Technology Bhawan,  
New Mehrauli Road  
New Delhi-110016

Dated: the 17<sup>th</sup> September, 2019

**OFFICE MEMORANDUM**

Subject: Right to information Act, 2005 – Nomination for CPIO/ Nodal Officer, DSIR.

The undersigned is directed to convey the following arrangements to ensure the uninterrupted functioning of RTI Cell:

- i) Whenever Shri V.K. Varun, Scientist 'F' and CPIO is away from Headquarters on official tour/ leave, Shri Pratap Singh, Scientist-'E'/ APIO would perform the duties of CPIO & Nodal Officer of Deptt. of Scientific and Industrial Research and look after the activities related with implementation of the RTI Act 2005, including attending to all online applications.
  - ii) In the event of Shri V.K. Varun and Shri Pratap Singh both being away simultaneously on tour/ leave, Dr. Rajesh Kumar, Scientist-'E' (APIO) would carry out all functions of RTI Cell, as noted above.
2. The above mentioned officers are requested to keep each other informed about their tour/ leave schedule in the interest of smooth functioning of the RTI Cell.
3. This issues with the approval of Secretary, DSIR.



(Kuldip Kumar)

Under Secretary to the Govt. of India

Tel.No.26528472

To.

1. Shri V.K. Varun, Scientist 'F'/CPIO & Nodal Officer.
2. Shri Pratap Singh, Scientist 'E'/ APIO
3. Dr. Rajesh Kumar, Scientist 'E'/ APIO
4. Copy of all officers/ Sections in DSIR for information