

Government of India
Ministry of Science & Technology
Department of Scientific & Industrial Research
Technology Bhavan
New Mehrauli Road, New Delhi-110 016

No.: DSIR/IT-eG/AMC/2005

Dated : 29-Nov-05

To,
(As per list)

Subject:- Maintenance of PC and other IT Equipments for period of one year.

Sir,

Quotation in sealed cover are invited for the comprehensive maintenance of the following machines of this Department as per the terms & conditions mentioned below

| Sr.No. | Machines | Quantities |
|--------|--|------------|
| 1 | P-I Computers -IBM (MMX 200 MHz, 32 MB RAM, 4.2 GB HDD) | 18 |
| 2. | P-III Computers - Compaq (866 MHz, 128 MB RAM, 20 GB HDD) , HCL(550 MHz, 64 MB RAM,8 GB HDD) | 10 |
| 4. | P-IV Computers- IBM (Net vista A60 1.6 GHz,128 MB RAM, 20 GB HDD) | 11 |
| 5. | DeskJet Printers – HP(DJ 870, 930,970, 1180, Office Jet 1160) | 46 |
| 6. | Laser Printers – HP(LJ 4000, 4000N, 4050, 4200, 4220) | 19 |
| 7 | Bubble Jet Printer - Canon (BJC-265 SP) | 3 |
| 8. | Scan Jet Scanners - HP (SJ 5200 C & 7450 C) | 5 |
| 9. | External CD Writers – Benq (8230 C 6x4x6x) | 6 |
| 10. | Laptop Computers – IBM (Thinkpad) | 3 |
| 11. | UPS(offline) – 500 VA / 625 VA/1KV with their Batteries | 69 |
| 12. | LCD Portable Projector – Plus Make | 1 |

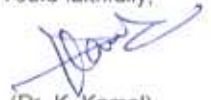
Terms & Conditions:

1. A post warranty comprehensive maintenance Agreement (CMA) will be made for Preventive maintenance service and Corrective maintenance service.
2. The successful firm will be required to do the work from the date of award of the bid.
3. One adequately well qualified engineer would be made available at the Department during the office hours on all working days to attend to complaints.
4. The contract shall be on a comprehensive maintenance service basis i.e no extra charges for supply of replacement of any defective parts. In case of UPS requiring battery replacement, Battery set replacement would be required.
5. Only such work which can not be done in the office premises would be allowed to be done outside after providing stand by machine and no extra charges would be paid on this account.
6. Those computer systems that are under warranty, which does not cover software support, would have to be attended at no extra cost.

7. If the firm fails to attend the complaints within 24 hours and do not repair the equipment accordingly a penalty of 5% of the AMC for that work shall be deducted from the gross amount of the bill. The decision of the Government on this account will be final and binding on the company.
8. The contract can be terminated by the Department at any time without assigning any reason thereof. If the work of the company is found to be unsatisfactory, this Department will be at liberty to entrust the same to any other firm at the risk and expense of the defaulting company. In this connection, the decision of this Department shall be final and binding upon the Company.
9. The company should clearly indicate their past performance (support the claim with enclosing list of clients having 100 and more equipments), technical capability and financial position etc while submitting the Quotation.
10. Payment will be made on quarterly basis after the completion of satisfactory maintenance.
11. Quotation received after due date and time will not be accepted. The Department reserves the right to reject any quotation in whole or in part without assigning any reason therefore. This tender is not transferable.

If you are interested to take up the contract, you may send your quotation in a sealed cover (embarked on it 'Quotation' and this Letter Number) to Head, IT-eG Division, DSIR latest by 4 pm on 20th December 2005.

Yours faithfully,



(Dr. K. Kamal)
Scientist-G

Copy to:

Chairman, IT Committee

✓ Sri VKV, Scientist-E with a request to display the contents of this letter on the DSIR website.